



**NIPISSING-PARRY SOUND  
STUDENT TRANSPORTATION SERVICES**

Section		Revised
<b>Transportation – Roles and Responsibilities</b>		April 11, 2013
<b>RR – 001 Responsibilities of the Parents/Guardians</b>		
<b>General Statement</b>	Parents or guardians are responsible for the safety and conduct of their children prior to their boarding of a school bus or other school purpose vehicle (SPV) and after disembarking the school bus or SPV at the end of the school day.	
<b>Statement of Responsibility</b>	<p><b>Parents/guardians are responsible for:</b></p> <ol style="list-style-type: none"> <li>1. Reminding their children about the safety and behaviour rules to be followed at their designated stop and while travelling on the school bus or SPV. Parents/guardians should be familiar with the Code of Conduct for students and ensure that their children understand and follow the transportation rules and regulations;</li> <li>2. Cooperating with the school principal, staff from the Nipissing - Parry Sound Student Transportation Services (NPSSTS) and the driver to ensure that their children behave properly while travelling on the school bus or SPV and at transfer points;</li> <li>3. Being aware that serious or repeated misconduct will be documented and that such conduct may result in loss of the privilege to ride a school bus or SPV: When students are misbehaving it distracts the driver and could endanger the lives of all students on the school vehicle;</li> <li>4. All deliberate damage or acts of vandalism caused by their children;</li> <li>5. Ensuring that the school is aware if their child has a significant medical condition, i.e. anaphylaxis, which may require intervention. Parents/guardians may also inform the NPSSTS and/or their driver; however, documentation, including an emergency plan, must be submitted through the school;</li> <li>6. Knowing their children’s designated stop location, route number as well as its arrival time;</li> <li>7. Ensuring that their children arrive at their designated stop at least five (5) minutes before the pick-up time and in September and October, at least ten (10) minutes before the pick-up time;</li> <li>8. Ensuring that their children wait at a safe distance from the road and not at or in the house;</li> </ol>	



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	<ol style="list-style-type: none"><li>9. Their children's safety up until they board the school bus or SPV;</li><li>10. Their children's safety when they are dropped off at their designated stop, upon their return from school. Parents/guardians must meet their Junior Kindergarten and Senior Kindergarten children at the designated stop or entrust a responsible person with this task;</li><li>11. Informing their school of any cancellation or change to be made to their children's transportation service at least three (3) school days in advance;</li><li>12. Informing the school and the NPSSTS about any problem that occurred on the school bus or SPV that they feel jeopardized the students' well-being and/or safety, indicating the route number, date, time, and nature of the problem;</li><li>13. Monitoring the radio stations or the NPSSTS website at <a href="http://www.npssts.ca">www.npssts.ca</a> to find out the status of student transportation on inclement weather days;</li><li>14. Providing principals with written instructions regarding the dismissal of their children in cases of inclement weather or other emergency.</li><li>15. Making the final decision about whether or not their children should go to school on inclement weather days;</li><li>16. Being aware that when a school bus or SPV does not travel a route in the morning due to inclement weather, it will not do so in the afternoon; and</li><li>17. Refraining from parking in school bus loading zones.</li></ol>
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